



General Meeting Minutes

Approval: Pending

DATE: October 31st, 2015
TIME: 10:00 a.m.
LOCATION: CUPE Area Office, Kelowna, BC

Call to Order: 10:06 a.m.

Roll Call of Officers:

President	Sylvia Lindgren
1 st Vice	Sean Harris
Secretary Treasurer	José van Berkel
Recording Secretary	Erica McDowell
2 nd Vice	Debbie Johnson
3 rd Vice	Bonnie Keir

Unit Chairs:

SD 83, <i>North Okanagan Shuswap</i>	Cory Thomas
SD 67, <i>Okanagan Skaha</i>	Alison Reigh
SD 53, <i>Okanagan Similkameen</i>	Ray Haddow
NOYFSS	Craeg Pohorelic
John Howard Society	Eric Denison

Trustees:

Roberta Hormes
Nancy Boisvenue (*absent*)
Karsten Bellows

National Rep:

Rob Hewitt

Reading of Equality Statement

We would like to recognize that we are meeting on the Traditional Territory of the Okanagan Nations.

Minute of Silence

Swearing in of New Members

Adoption of Agenda (Pg. 1-2)

Motion: To accept the agenda as presented with the following additions: Budget 2016, Endorsement of CUPE National President Candidate, and Mileage. **m/s/c**

Minutes of: May 9th, 2015 and September 19th, 2015 (Pg. 3-6)

Motion: To accept the September 19th, 2015 minutes as presented and **table** the adoption of the June 13th, 2015. **m/s/c**

Correspondence (Pg. 7) Recording Secretary

Treasurer's Report (Pg. 8-13)

President's Report

1st Vice President Report (including Grievance/Shop Steward issues)

General Meeting - Minutes, continued...

National Rep's Report: Rob Hewitt

Unit Reports:

- NOYFSS
- JHS
- North Okanagan Shuswap
- Okanagan Skaha
- Okanagan Similkameen

Committee Reports: **Motion:** To **table** the Committee Reports. **m/s/c**

- Entertainment
- Good & Welfare
- Health & Safety
- Communication
- Education

Unfinished Business:

- **Notice of Motion:** That CUPE Local 523 pay out the remaining 2015 Bursary applications.
Motion: To pay out the remaining 2015 Bursary applications. **m/s/c**
- Electronic Voting Test – José

New Business:

- CUPE BC Delegates for April 2016 – José
- Bylaws

Motion: To **table** the Bylaw changes to: Section 32 – Elections
Amend the Bylaw changes as per the letter from CUPE National dated April 1, 2015:

Motion: To amend CUPE Local 523 Bylaws as indicated below: **m/s/d**

Section 4 GENERAL MEETINGS

- d) Out of town **Unit** mileage for use of a personal vehicle to attend General or Special Meetings shall be allowed on a capacity/occupancy ratio of 1:3 (1 person in vehicle = 1/3, 2 persons in vehicle = 2/3, 3 or more people in vehicle = 3/3) of the mileage rate as is applicable under the CUPE BC Expense Policy.

Motion: To amend CUPE Local 523 Bylaws as indicated below: **m/s/c**

Section 8 OFFICERS

The officers of the Local shall consist of a President, 1st, 2nd, 3rd Vice-Presidents, Recording Secretary, Secretary Treasurer, Unit Chairs (NOYFSS, John-Howard Society, School Districts 53, 67, 83), and three (3) Trustees.

ADD: All officers must give all properties, assets, funds and all records of Local 523 to their successors at the end of their term of office.

General Meeting - Minutes, continued...

Motion: To amend CUPE Local 523 Bylaws as indicated below: **m/s/c**

Section 9 **EXECUTIVE BOARD**

- a) The Executive Board shall consist of the President, 1st, 2nd, 3rd Vice-Presidents, Secretary Treasurer, Recording Secretary, and one Unit Chair elected from each unit. Names of Unit Chairs to be forwarded to the Recording Secretary immediately following the election. ~~The delegate executives named shall not be a Trustee of the Local.~~

- i) The Executive Officers shall hold title to any real estate of the Local as trustees for the Local. They shall have no right to sell, convey, or encumber any real estate without first giving notice and then submitting the proposition to a membership meeting and having it approved.

Motion: To amend CUPE Local 523 Bylaws as indicated below: **m/s/c**

Section 10 **PRESIDENT**

The office of the President shall be bonded for not less than ten thousand dollars (\$10,000.00) or as such other greater sum as may be decided at a special meeting, through the master bond held by the Canadian Union of Public Employees.

ADD: The President or designate shall introduce new members and conduct them through the initiation ceremony.

The President shall preside at all meetings of the Local, sign each order on the treasury only as authorized and ordered by the Local; appoint all committees not otherwise ordered; and transact such other business as may of right pertain to the office of President, and which may be necessary for the proper functioning of the Local.

The President, or designate, shall be ex-officio to all committees.

Motion: To amend CUPE Local 523 Bylaws as indicated below: **m/s/c**

Section 23 **GRIEVANCE COMMITTEE**

The Grievance Committee shall consist of the 1st Vice President (Chair), Unit Chair(s) and Shop Steward(s) involved with the grievance. The Grievance Committee may appoint additional member(s) if their expertise is needed.

The Grievance Committee shall be responsible for the completion of official grievance forms. Appendix "J".

The Chair shall submit all grievances to the Executive Board for approval prior to settling the grievance or referring it to arbitration.

ADD: The grievance reports shall be presented to the Executive Board and membership and shall also be provided to national representative.

CUPE National Representative shall be an ex-officio member to this committee.

General Meeting - Minutes, continued...

Motion: To amend CUPE Local 523 Bylaws as indicated below: **m/s/c**

Section 32 **ELECTIONS**

- a) For the purpose of conducting the Annual Elections, the President shall, subject to the approval of the members at a General Election Membership Meeting appoint a Returning Officer and assistants **who cannot be candidates for office nor existing Officers of the local**. They shall be members in good standing and not candidates for office. The CUPE National Representative may be appointed as returning officer.
- m) The terms of office shall be:
- President - two years;
 - 1st Vice President – two years
 - 2nd Vice President – two years
 - 3rd Vice-President - one year;
 - Secretary Treasurer - two years;
 - Recording Secretary – two years;
 - Unit Chair – two years;
 - Shop Stewards – two years;
 - Trustees shall be elected for terms as set out in Article ~~B.3.10~~ **B.2.4** of the CUPE Constitution.

Motion: To amend CUPE Local 523 Bylaws as indicated below: **m/s/c**

APPENDIX "D" **CONTINUING EDUCATION BURSARY**

A continuing education bursary of \$400 per student will be paid to applicants to a maximum of **eight** twelve thousand dollars (\$12000) per year for the Local. This bursary shall be offered by CUPE Local 523, to students who are proceeding to a program of studies in any field, whether academic or vocational, within eighteen (18) months of their high school graduation.

APPENDIX "E" **EXPENSE POLICY**

Motion: To amend CUPE Local 523 Bylaws as indicated below: **m/s/c**

6. Per Diem

- a. All delegates selected to attend conventions, ~~+~~ conferences, **committee meetings and other executive approved events that occur outside of the Local region (Region defined as: Thompson, Okanagan [TOCSS]) shall receive a per diem expense allowance equal to the amount set from CUPE BC Division. Where related expenses are included as event features the per diem rate shall be adjusted according to expense policy.** ~~outside of the Local 523 region shall be paid a per diem allowance of eighty six dollars (\$86.00). This rate shall be increased as per CUPE BC's increases or in accordance of the the membership of CUPE Local 523.~~

Motion: To amend CUPE Local 523 Bylaws as indicated below: **m/s/c**

- b. For incoming travel to next day convention, ~~+~~ conference, **committee meetings and other executive approved events** or return travel day on the next day after convention, ~~+~~ conference, **committee meetings and other executive approved events** forty three dollars (\$43.00) per diem shall be paid unless travel requires a full day

General Meeting - Minutes, continued...

Motion: To amend CUPE Local 523 Bylaws as indicated below: **m/s/c**

- e. ~~Meetings~~ **Union business** where all expenses (meals) are included a daily per diem of seventeen dollars (\$17.00) shall be paid

- **Elections of Executive Positions:**

President (1 yr.)

Nominated & Acclaimed: Sylvia Lindgren

3rd Vice Presidents (1 yr.)

Nominated & Acclaimed: Karsten Bellows

Recording Secretary (2 yr.)

Nominated & Acclaimed: Erica McDowell

Trustee (3 yr)

Nominated & Acclaimed: Bonnie Keir

Entertainment Committee: vacant

- Kelowna Hospital Laundry – Sylvia
- Remembrance Wreaths – José
- Budget 2016 – José

Motion: That we accept the 2016 Budget as presented. **m/s/c**

- Endorsement of CUPE National President Candidate

Motion: That Local 523 endorses Brother Hancock for CUPE National President. **m/s/c**

- Mileage (New Mileage Bylaw in effect)
- Teleconferencing

Good and Welfare: (6 @ \$25.00 each) Adrienne Schaloske, Juliette Pohorelic, Alvina Gooch, Bev Leclerc, Karsten Bellows, Aaron Schielke (**Swag**) Dean Brotto, Shelly Payment, Susan Beauregard, Sandi Ward

Adjournment: 12:10 p.m.